

**New Hampshire Department of Health and Human Services
Substance Use Disorder Treatment and Recovery Support Services
RFP-2018-BDAS-01-SUBST**



**OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFP-2018-BDAS-01-SUBST**

No.	Question	Answer
1.	Appendix G, Section 1.7.1.3. Where can I report out from WITS the discharge criteria?	Vendors would find the information in WITS Follow Up Module.
2.	On page 12, Section 3.3 Recovery Support Services it states that recovery support services may include enhanced services and that these services must be approved by the Department prior to service delivery. To clarify, does this include urinalysis (UA) testing? Should we list all of the enhanced services we intend to provide and then the Department would indicate that these are approved enhanced services?	Urinalysis may be billed as an enhanced service at the Medicaid rate. Any proposed enhanced service must be specifically included in the Vendor's proposal in order to be considered. Each of the proposed services and related service delivery requirements, cost, etc. are subject to the approval of the Bureau of Drug and Alcohol Services following Governor and Council approval of the contract.
3.	Last page of Appendix F – Anticipated Utilization of Services – Should unit projections include all payer sources or just anticipated BDAS utilization?	Vendors shall provide the proposed/anticipated utilization for the contract resulting from this procurement.
4.	The RFP asks that bidders submit resumes of “persons currently on staff” (7.2.2.7 pg. 31). Can you clarify whether this is all staff or some subset?	All staff.
5.	In section 3.2.6.5 (pg. 12), bidders are asked to ensure that screenings are completed in WITS. In section 3.9 (pg. 16), the RFP indicates that bidders may use an alternate EHR system in lieu of WITS with Department approval. May bidders propose to complete screenings in their alternate EHR as well or must screenings be done in WITS?	Eligibility screening must be entered into WITS.
6.	Is this a fee for service RFP?	See Section 4 of this RFP. This is a combination of fee for service and cost reimbursement.
7.	Can the funding allocated for hiring staff?	Only the funding described in RFP Section 3.5 Service and Outreach Development.
8.	(Related to enhanced service funds and the identified enhanced services proposed) If a contract was awarded, how will we be notified if some of the services proposed in the RFP are not funded prior to submitting an invoice?	Any proposed enhanced service must be specifically included in the applicant's proposal in order to be considered. Each of the proposed services and related service delivery requirements, cost, etc. are subject to the approval of the Bureau of Drug and Alcohol Services following Governor and Council approval of the

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		contract.
9.	Please define reasonable enhanced services that would be funded? Ex. Community forum presenter cost?	See Section 3.3.3 for definition of Enhanced services. Costs of community presentations would not be considered an enhanced service.
10.	Section 4.2 Budget – is specific about having separate budgets for each service listed in 3.3.3 and 3.5. Are all Enhanced Services consider one budget (3.3.3.) and then all Service and Outreach Development (3.5) considered a separate budget? Or is it broken down further than that – example: budget for transportation, budget for child care, budget for employment services, budget for curriculum, budget for outreach staff, etc.?	Vendors shall propose a budget for all enhanced services and a separate budget for all Service and Outreach Development.
11.	3.6.3 – This statement refers to the 10% over or under projected monthly spending of the contract price limitation – how do we know what that 10% is?	The projected spending is determined by the total contract amount for the state fiscal year divided by the number of months contracted in the state fiscal year. The actual spending is determined by the total paid divided by the number of months paid. The actual spending is compared to the projected spending as a percentage. Vendors whose contracts are approved by Governor and Council may contact BDAS after approval for additional assistance if needed.
12.	4.6.2 – What is the definition of “screening disposition data”? Appendix G 1.8.3 refers to data that is part of this screening - isn't this collected through WITS?	See RFP Appendix G 1.8.3.1 through 1.8.3.3.f for the type of data collected in WITS. This data is being request for all clients, not just those entered into WITS. Submission of the data is optional.